

# TACHC



The Heartbeat of Texas Community Health Centers

Weekly Wrap-up - December 16, 2011

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## Upcoming Events



### [January 20th CPI Webcast: Using UDS Clinical Measures in Your CPI Program](#)

TACHC compliance and performance improvement (CPI) trainings are intended to educate community health center management about topics for which the center needs a clear approach in order to sustain and improve upon providing access to quality health care to center patients. This approach should include a practice, policies and procedures that accurately reflect and guide that practice, related tools to implement that practice, and checklists or other review methods to ensure compliance with laws and standards and regular performance improvement in the area.

TACHC monthly CPI trainings provide an overview and the latest standards regarding the topic at hand, and include a review of and/or update to the relevant policies and procedures, tools and CPI review methods from the TACHC CPI Manual, available for purchase **HERE**.

A description of this month's training will be posted here at least two weeks before the webcast, including details such as:

- who will conduct the training,
- what the agenda will be,
- and what continuing education credits will be available.

Mark your calendars!

[TACHC Billing Manager Boot Camp to Be Held February 2012](#): Due to popular demand, TACHC will host an encore Billing Manager Boot Camp in San Antonio on **February 27-29, 2011**. This 3-day Boot Camp will be identical to the one held last



*Pharmacy at CentroMed  
San Antonio, TX*

October, and will provide training and tools aimed at improving FQHC billing departments. The training will focus on billing department policies and procedures, revenue cycle management, key performance indicators, ICD-10 preparation, and Medicare enrollment and billing. This training will also be limited to 25 participants, and spots are available on a first come first serve basis. More information and registration is available [HERE](#). Contact [Shelby Tracy](#) with any questions.

Information regarding all upcoming events hosted by TACHC can be found [HERE](#).

## Governance and Finance

**1. TACHC Affiliations Webcast:** Effective January 1, 2012, all Federally Qualified Health Centers (FQHCs) must identify and attest that all contractual affiliation agreements with contracted providers have been submitted to and approved by the Bureau of Primary Health Care (BPHC). This is a mandate from the 2012-2013 General Appropriations Act, House Bill 1, 82<sup>nd</sup> Legislature, Regular Session, 2011 (Article II, Health and Human Services Commission, Rider 78). For more information, please review the guidance posted by Texas Medicaid & Healthcare Partnership (TMHP) on Tuesday, November 29, 2011 [HERE](#). TACHC hosted a webcast on compliance with these new requirements last Tuesday, December 13. The slides from this presentation are attached for your reference and a copy of the recording can be found [HERE](#). Should you have any questions, please contact [Amanda Johnson](#) at the TACHC offices.

**2. TACHC Member Directory: Don't Forget to Update Your Center's Information for the TACHC 2012 Member Directory & Website!** The deadline for updating your center and site information is next **Friday, December 23**. After the deadline, all information will appear in the 2012 directory AS IS. Please make sure to update your information before the deadline so that patients, Congressional members, state legislators and other stakeholders have access to complete and current information on your health center. You should have received instructions on updating and log in information from TACHC last Friday. Instructions are also attached to this email. If you have questions about your log in please contact [Albert Alvarez](#). If you have questions about the process please contact [Shelby Tracy](#). Don't forget to let Shelby know when your information is complete so we can mark you off the list!

## Clinical Affairs

**TJC Revised Standard IC.02.04.01 on Influenza Vaccination for Licensed Independent Practitioners & Staff to Be Applicable to All Accreditation Programs:** The Joint Commission has revised standard IC.02.04.01, strengthening the requirements to better reflect current scientific evidence and the national initiatives on influenza vaccination for licensed independent practitioners and staff. The revised standard is effective July 1, 2012 for the critical access hospital, hospital and long term care accreditation programs. In addition, the revised standard has been expanded to be applicable to all other accreditation programs – **ambulatory care**, behavioral health care, home care, laboratory services, Medicare/Medicaid certification-based long term care (MC) and office-based surgery. For these programs, the standard will be implemented in a phased approach: EPs 1, 2, 3, 4, 7, and 9 will go into effect on July 1, 2012. EPs 5, 6, and 8 will go into effect on July 1, 2013. This phased implementation will provide additional time for the organization to determine its influenza vaccination goals for licensed independent practitioners and staff, and to learn about measuring an influenza vaccination rate and making improvements to the rate. If you missed the webcast on the revised standard you can click [HERE](#) and listen to the rebroadcast or submit a question by clicking [HERE](#).

## Information Technology

**Texas Medicaid's Last Call for 2011 Meaningful Use EHR Incentives:** For eligible professionals (EPs) participating in the Texas Medicaid EHR Incentive Program, the deadline is approaching. In order to receive a payment for 2011 participation, EPs will need to complete several steps, described [here](#). If not, they may move their participation back one year and can still be eligible for full incentive payment, but they will not receive a payment for 2011.

## Other News



**1. TACHC Holiday Closures & Next Wrap-up:** The TACHC offices will be closed at **noon today, Dec. 16**, and in observance of the Christmas and New Year holidays this **December 23<sup>rd</sup>, 26<sup>th</sup>, 30<sup>th</sup>, & January 2<sup>nd</sup>**. The next TACHC Weekly Wrap-up will be sent out on January 6, 2012. Have a Safe and Happy Holiday Season!

**2. TACHC Member News:** To learn what your fellow health centers are involved in, click [HERE](#) for news coverage. We also encourage you to post your news, questions and comments to each other on the TACHC members listserv ([members@tachc.org](mailto:members@tachc.org)), where only TACHC executives or their designees are recipients.



If you would like to be removed from this mailing, please send a message to [ccarson@tachc.org](mailto:ccarson@tachc.org), and we will remove your name from our list as soon as possible.

Instructions for updating your center info for the TACHC directory/website:

Go to [www.tachc.org/centers](http://www.tachc.org/centers) and log in using your individual log in information you receive from Albert Alvarez. If you did not receive your log in information or need it to be resent, please contact Albert at [aalvarez@tachc.org](mailto:aalvarez@tachc.org) or 512-329-5959.

Once you are logged in, you will see the home page where you can access your center's information. Don't worry, since you have a unique log in, no one else will be able to see or alter your center's information. You will need to update all 3 pages: Center Profile, Center Staff and Center Clinics.

Select Center Profile and click on Edit to update your information. Make sure your center's contact information, location, hours, certifications, etc are correct. Make sure to include your center's Facebook and/or Twitter information on the website lines! Stop updating after "Health Designations." Please **do not** update the lines for "Client Population" through "Financial Data Source," as this comes from your UDS data and has already been updated by TACHC staff. However, please **do** review and update the "Health Care Provider Data" and the "Services Offered" sections. Make sure to click Save if you have made any changes. *(Note- If you are an interim member and are not an FQHC or Look Alike and do not turn in UDS reports, you will need to update ALL of this information.)*

When you finish, click on "home" at the top of the screen and then select Center Staff. Here you can add new administrative staff or update information for any current staff. Click on the button that reads "please choose" by each staff member to make sure that the full title and email addresses are correct for everyone. If you'd like to change the order in which staff appear, click on the "update display order" at the top of the screen. Save your changes.

When you have finished updating the staff, choose the "home" button again and select Center Clinics. Please choose the "view" option beside each site to make sure that all are listed correctly. If you'd like to add a new site, choose "Add new clinic" from the top of the screen. Do the same to change the order in which the clinics appear. Make sure to save your changes.

When you have completed all pages, log out and **send an email to Shelby Tracy at [stracy@tachc.org](mailto:stracy@tachc.org)** to let her know you have updated your information and what is reflected there is accurate to be printed in the 2012 TACHC Member Directory.

Please contact Shelby Tracy if you have any questions.

Thank You!

TEXAS FQHC  
AFFILIATION AGREEMENT  
REQUIREMENTS WEBCAST  
DECEMBER 13, 2011  
10:00 AM TO 11:00 AM CST

José E. Camacho, Executive Director/General Counsel  
Texas Association of Community Health Centers

# Q & A

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- During today's webcast, TACHC will mute all participants. There will be time for Q&A at the end of the webcast.
- Please type in your questions in the Q&A box as they arise.

# FQHC Affiliate Agreements

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- Rider 78: To the extent allowable by law, no funds appropriated under this Act may be expended to reimburse the costs of a Federally Qualified Health Center (FQHC) for services performed or provided by a provider or group of providers pursuant to an affiliation agreement executed between the FQHC and provider unless the Health and Human Services Commission (HHSC) determines the reimbursement complies with criteria promulgated by the Secretary of Health and Human Services, the Centers for Medicare and Medicaid Services, or administrative rules adopted by the commission.

# Affiliation Agreements

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- Effective **January 1, 2012**, all FQHCs must identify and attest that all contractual affiliation agreements with contracted providers have been submitted to and approved by the Health Resources Services Administration (HRSA), Bureau of Primary Health Care (BPHC).
- An affiliation agreement is defined as a contract for the provision of **FQHC services and includes** contracts for the services of a Chief Financial Officer, a Chief Medical Officer or for billing services.
- Affiliations **do not** include contracts for the direct employment of providers or staff.

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Due to TMHP by January 31, 2012

Community and Migrant Health Center  
Affiliation **AFFIDAVIT**





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Due to TMHP by July 31, 2012

Community and Migrant Health Center  
Affiliation **CHECKLIST**

# FQHCs with Affiliation Agreements

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- FQHCs with an affiliation agreement must submit the following to TMHP by July 31, 2012:
  - ▣ Letter of approval from BPHC.
  - ▣ Community and Migrant Health Center Affiliation Checklist.
  - ▣ PIF-2.
  - ▣ Copies of contracts.
- Please ensure to mark all information submitted to TMHP as “confidential”.

### Community and Migrant Health Center Affiliation Checklist

Organization: \_\_\_\_\_ FQHC Site / NPI: \_\_\_\_\_  
*(where applicable)*

**Type of Arrangement**

<input type="checkbox"/> Merger <input type="checkbox"/> Acquisition <input type="checkbox"/> Parent Subsidiary Model <input type="checkbox"/> Establishment of a New Entity (e.g., Network Corporation) <input type="checkbox"/> Jointly Owned or Directed Jointly by a Health Center and an Affiliation Partner	<input type="checkbox"/> Contract for a portion of the project <input type="checkbox"/> Other (describe): _____ <input type="checkbox"/> Not applicable Name and Type of proposed Affiliate Organization(s): _____ _____ _____
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**Governance**

Check "Yes" if in compliance, or "No" if not. Identify reference documents and appropriate page number, and attach copies. Attach explanation for any "No" responses.

The Health Center Board structure is in compliance with requirements:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>Reference Document</i>	<i>Page No.</i>
• Board composition	_____	_____
• Executive committee function and composition	_____	_____
• Selection of board chairperson	_____	_____
• Selection of members	_____	_____
The Health Center's Board retains its full authorities, responsibilities, and functions as prescribed in legislation/regulations:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<i>Reference Document</i>	<i>Page No.</i>
• Strategic planning	_____	_____
• Approval of the annual budget of the center	_____	_____
• <b>Directly employs, selects/dismiss and evaluates the CEO</b>	_____	_____
• Adoption of policies and procedures for personnel and financial management	_____	_____
• Establishes center priorities	_____	_____
• Establishes eligibility requirements for partial payment of services	_____	_____
• Provide for an independent audit	_____	_____
• Evaluation of center activities	_____	_____
• Adoption of center's health-care policies including scope and availability of services, location, hours or operation, and quality of care audit procedures	_____	_____
• Establishes and maintains collaborative relationships with other health-care providers in the service area	_____	_____
• Existence of a conflict of interest policy	_____	_____



# Submit an Affiliation Agreement if:

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- The contract to provide FQHC services (Physician, Nurse Practitioner, Dentist, Dental Hygienist, Mental Health Provider or provider group), for which the FQHC is reimbursed, is on a cost per encounter basis.
- The contract is for the FQHCs Chief Financial Officer, Chief Medical Officer or billing services.
  - Assumption is that the Chief Executive Officer is employed by the FQHC.
- The contract involves a payment from the FQHC to a provider or provider group.

# Penalties for Not Meeting Deadlines

- If the FQHCs affiliation affidavit has not been received by January 31, 2012, TMHP will place a payment hold on claims until all documentation has been received. Funds will be released after all documentation has been processed.
- When an FQHC has an affiliation agreement, the FQHC will have until July 31, 2012, to submit all necessary paperwork to TMHP to avoid a payment hold on claims.

# To Be Determined...

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- The process TMHP will use to approve contracts submitted.
- The approved methodology to determine reasonable reimbursement for contractors.
- What happens if Health and Human Services Commission (HHSC) determines reimbursement is unreasonable.

